

# 2010/2011 APPLICATION FOR ENROLMENT (For first time registrants only.)



5016 - 50th Avenue  
P.O. Box 128  
Yellowknife, NT X1A 2N1  
Tel: 867-873-5620 Fax: 867-873-4469

An improperly completed application or missing information will delay processing of your application and confirmation of enrolment. Please allow approximately 15 business days for processing. If you have been granted transfer credits, you may enrol online at [www.cga-nwt-nu.org](http://www.cga-nwt-nu.org)

PERSONAL	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. Year of Birth _____	ID# _____
	Surname	Given Name(s)
	Middle Name(s)	Usual Name(s)
	Degrees/Designations	Second Language Spoken
	Email Address	Alternative Email Address
	Address	Apt #/Unit #
	City	Province *Postal Code
Home Telephone ( )	Mobile Number ( )	
EMPLOYMENT	Name of Company	Position Title
	Address of Company	City or Town
	Province	Postal Code
	*Business Number ( ) Ext.	Fax Number ( )

EDUCATION	Institution	Province/State	Country	Degree/Diploma/Designation	Field of Study	Program Completed
						<input type="checkbox"/> Yes <input type="checkbox"/> No Year ____
						<input type="checkbox"/> Yes <input type="checkbox"/> No Year ____
						<input type="checkbox"/> Yes <input type="checkbox"/> No Year ____
						<input type="checkbox"/> Yes <input type="checkbox"/> No Year ____

Note: one course per session permitted

Course	Course Fee	Session (F,W,S)	Fees Payable
FA1 Financial Accounting Fundamentals	\$805		
EM1 Micro and Macro Economics	\$783		
LW1 Business Law	\$783		
FA2 Financial Accounting Assets	\$823		
QU1 Business Quantitative Analysis	\$788		
MA1 Management Accounting Fundamentals	\$788		
CM1 Business Communications	\$788		
FA3 Financial Accounting: Liabilities and Equities	\$788		
FN1 Corporate Finance Fundamentals	\$788		
MS1 Managing Information Systems	\$808		
BC1 Accounting Business Case	\$230		
FA4 Financial Accounting: Consolidations and Advanced Issues	\$1,007		
MA2 Advanced Management Accounting	\$891		
TX1 Personal and Corporate Taxation	\$913		
AU1 External Auditing	\$880		
AT1 Accounting Theory and Contemporary Issues	\$880		
BC2 Public Practice Audit Case	\$275		
FN2 Advanced Corporate Finance	\$1,039		
TX2 Advanced Personal and Corporate Taxation	\$1,044		
AU2 Advanced External Auditing	\$1,049		
MU1 Internal Auditing and Controls	\$1,049		
MS2 Information Systems Strategy	\$1,112		
PF1 Public Sector Financial Management	\$1,069		
PA1 Issues in Professional Practice	\$1,606		
PA2 Strategic Financial Management	\$1,606		
BTF Basic Tuition Fee (non-refundable)			
Fall (F)-\$772 Winter (W)-\$584 Spring (S)-\$410 Summer (M)-\$249			
Admission charge for new student - \$150			
ACP Accpac Educational Version - \$130			
Shipping in Yellowknife \$20 outside Yellowknife \$100			
<b>Payment must be in full and accompany this application</b>	<b>Total Fees \$</b>		

DELIVERY

Please choose the one of the following two options as your preferred location for delivery of materials from CGA NWT/Nunavut:

Business  Home

CODES

\*Insert codes from tables on reverse

1. Exam Cntr	2. Education	3. Position	4. Bus Type

PAYMENT METHOD

Certified Cheque  Employer's Cheque  Money Order  
 Visa  MasterCard  Debit Card (in person)

I authorize CGA NWT/NU to charge my credit card for any transaction that results in outstanding balance, purchase or registration throughout this academic year. The credit card number provided here will be used in all instances. This agreement expires June 30, 2011.  Yes  No

CC# \_\_\_\_\_

Expiry Date (m/y) \_\_\_\_ \_\_\_\_

GST # 10690 4261 RT0001

OFFICE USE ONLY					
Option	Time Limit	Degree	Perm	Finalist	Consent
Diff.			Total Payment		
Card			Debit Card		
Certified Cheque			Employer/Scholarship		
Money Order			Batch #		
Date			Card Approval #		

COURSES AND FEES (Circle course and indicate session and fees)

Please complete and sign back of form.

## DECLARATION

I \_\_\_\_\_ do solemnly declare that:  
(print full name)

1. I enrolled in the CGA program in the past (registered for a CGA course). (If yes, what was your CGA ID # \_\_\_\_\_ )  Yes  No
2. I am a resident of the Northwest Territories/Nunavut with Canadian citizen or landed immigrant status.  Yes  No
3. I have a criminal offence for which a pardon has not been granted. (If yes, attach details in a sealed envelope marked CONFIDENTIAL)  Yes  No
4. I agree to the release of my name and telephone number to students in my area who are studying in the same course as me.  Yes  No
5. a) I currently own, have the owners permission to use on their system, or will purchase the following products:  Yes  No
  - Windows XP with SP2 or Windows Vista (including Internet Explorer 7)
  - Microsoft Office 2003 or 2007 (including Word, Excel and PowerPoint)
- b) I understand that I need these products to participate in the CGA program of professional studies.  Yes  No
6. How did you initially learn about the Certified General Accountants of the Northwest Territories/Nunavut? (Check all that apply)
 

<input type="checkbox"/> Internet	<input type="checkbox"/> Information Session	<input type="checkbox"/> Radio	<input type="checkbox"/> Magazine	<input type="checkbox"/> Newspaper Ad	<input type="checkbox"/> Career Fair
<input type="checkbox"/> Billboard	<input type="checkbox"/> Campus Visits	<input type="checkbox"/> Trade Show	<input type="checkbox"/> Presentation	<input type="checkbox"/> Colleague/Friend	<input type="checkbox"/> Direct Mail
<input type="checkbox"/> Student	<input type="checkbox"/> Member	<input type="checkbox"/> Employer	<input type="checkbox"/> Professor	<input type="checkbox"/> Guidance Counsellor	<input type="checkbox"/> Other
7. I acknowledge that the multiple-choice questions on the PA1 examination for final certification as a Certified General Accountant and the answers to those questions (the "Examination Contents") must be held in the strictest confidence. I, therefore, agree not to disclose the examination contents or any part of them to any person or entity unless authorized by CGA-Canada. I also agree not to remove any examination materials or notes from the examination room. If I become aware of any solicitation to disclose or actual unauthorized disclosure, I will immediately report it to my provincial, territorial, or regional CGA Association. I understand that failure to comply with these requirements may compromise the integrity of the examination process, could cause damage to CGA-Canada and possibly result in invalidation of my examination grades, disqualification from future examinations and even legal actions against me.  Yes  No
8. I understand that if I make a false declaration, I will be subject to the Association's disciplinary actions. All information given herein as part of this application for registration is true and complete.

I have read and agree to adhere to the refund policies contained in the 2010-2011 Program of Professional Studies.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## PRIVACY POLICY

Personal information collected on this form and any other personal information collected and maintained as part of a student's record is used for purposes of admission, registration, income tax receipts, scholarships and awards, convocation, student communications, and for CGA research and planning.

Personal information may be disclosed to CGA Chapters, CGA Affiliates including CGA Canada, and is held on a common database management system used by regional CGA associations. Payment information/method may be transferred to an Internet payment-processing provider as required. CGA uses means to provide a comparable level of privacy protection when personal information is disclosed to third parties. Personal information is protected in accordance with the provisions of the Personal Information Protection and Electronic Documents Act (Canada).

## CODES

<b>1. Exam Centre</b>	05 Qikiqtarjuaq	20 Fort Smith	35 Iqaluit	50 Yellowknife
00 Misc NWT	10 Cambridge Bay	25 Hay River	40 Rankin Inlet	55 Taloyoak
01 Misc outside NWT	15 Fort Simpson	30 Inuvik	45 Baker Lake	65 Chesterfield Inlet

<b>2. Education (highest level of education)</b>	5 University (Canadian) - Incomplete	11 University (Non-Canadian) - Incomplete
0 Mature Adult	6 University (Canadian) - BA	12 University (Non-Canadian) - Complete
1 High School Graduate	7 University (Canadian) - BComm or equivalent	13 Professional Designation - Incomplete
2 Community College - Incomplete	8 University (Canadian) - MA	14 Professional Designation - Complete
3 Community College - 2 yr Grad	9 University (Canadian) - MBA/MAcc or equivalent	15 Other, please specify
4 Community College - 3 yr Grad	10 University (Canadian) - PhD	99 Unknown

<b>3. Position</b>	10 Manager	25 Auditor
01 President	11 Supervisor	30 Assistant Accountant
02 Vice-President, Director	21 Professor, Instructor, Lecturer	31 Accounting Clerk, Bookkeeper
03 Contoller	22 Consultant	32 Junior Accounting Clerk
04 Principal	23 Analyst	90 Other
05 Partner	24 Accountant	99 Unemployed

<b>4. Business Type</b>	50 Manufacturing	70 Not-for-Profit: Professional Associations
10 Public Practice: Self Employed*	51 Processing	71 Not-for-Profit: Hospitals
11 Public Practice: Employed	52 Construction	72 Not-for-Profit: Charities
15 Education: Elementary & Secondary	53 Transportation/Communication	73 Not-for-Profit: Other
16 Education: College & University	54 Utilities	90 Other
20 Government (Federal): Canadian Customs and Revenue Agency	55 Printing/Publishing	99 Unemployed
24 Government (Federal): Other	60 Commerce: Wholesale, Retail Trade	
30 Government (Provincial): Finance	61 Commerce: Banking, TrustCo., Credit Union	*Self-employment in public accounting does not meet the employment experience requirements unless you are providing contract or per diem services directly to designated public practice accountants or designated public accounting firms.
31 Government (Provincial): Other	62 Commerce: Financial, Investment Mortgage Corp.	
35 Government (Municipal)	63 Commerce: Insurance, Real Estate	
36 Crown Corporation	64 Commerce: Hospitality	
40 Primary Industry	65 Commerce: Other	
	66 Commerce: Consulting	